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**From:** Holt, Kay [Holt.Kay@epa.gov]  
**Sent:** 1/15/2021 5:00:40 PM  
**To:** Cascio, Wayne [Cascio.Wayne@epa.gov]  
**Subject:** RE: Inauguration Week Security Email - for ORD Managed Locations To Send

The only part left off was that Chris wanted this to go out to staff today.

V. Kay Holt | Deputy Director | Center for Public Health and Environmental Assessment | Office of Research & Development | U.S. Environmental Protection Agency | Research Triangle Park, NC 27711 | Phone: 919.541.0633 | Cell: 919.724.2420 |

*CPHEA's Mission: To provide the science needed to understand the complex interrelationship between people and nature in support of assessments and policy to protect human health and ecological integrity.*

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**From:** Cascio, Wayne <Cascio.Wayne@epa.gov>  
**Sent:** Friday, January 15, 2021 12:00 PM  
**To:** Holt, Kay <Holt.Kay@epa.gov>  
**Subject:** RE: Inauguration Week Security Email - for ORD Managed Locations To Send

Kay – I'll send. W

Wayne E. Cascio, MD, FACC | Director | Center for Public Health and Environmental Assessment | Office of Research and Development | U.S. Environmental Protection Agency | Research Triangle Park, NC 27711 | Phone: 919.541.2508 | Cell: 919.627.3762 |

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**From:** Holt, Kay <Holt.Kay@epa.gov>  
**Sent:** Friday, January 15, 2021 11:59 AM  
**To:** Cascio, Wayne <Cascio.Wayne@epa.gov>  
**Subject:** FW: Inauguration Week Security Email - for ORD Managed Locations To Send

Hi Wayne

Do you want to send to Alan, or shall I?

V. Kay Holt | Deputy Director | Center for Public Health and Environmental Assessment | Office of Research & Development | U.S. Environmental Protection Agency | Research Triangle Park, NC 27711 | Phone: 919.541.0633 | Cell: 919.724.2420 |

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**From:** Steenbock, John <Steenbock.John@epa.gov>  
**Sent:** Friday, January 15, 2021 11:38 AM  
**To:** Cascio, Wayne <Cascio.Wayne@epa.gov>; Thomas, Russell <Thomas.Russell@epa.gov>; Watkins, Tim <Watkins.Tim@epa.gov>; Sayles, Gregory <Sayles.Gregory@epa.gov>  
**Cc:** Holt, Kay <Holt.Kay@epa.gov>; Sams, Reeder <Sams.Reeder@epa.gov>; Gilliland, Alice <Gilliland.Alice@epa.gov>;

Dipolt, Kelly <Dipolt.Kelly@epa.gov>; Blackburn, Elizabeth <Blackburn.Elizabeth@epa.gov>; Blancato, Jerry <Blancato.Jerry@epa.gov>; Goss Eng, Alison <GossEng.Alison@epa.gov>; McPherson, Mark <McPherson.Mark@epa.gov>; Robbins, Chris <Robbins.Chris@epa.gov>; Ross, Mary <Ross.Mary@epa.gov>; Murphy, Yvonne <Murphy.Yvonne@epa.gov>; Hadley, Angela <Hadley.Angela@epa.gov>; Shoffner, David <Shoffner.David@epa.gov>; Brinkmiller, Michael <Brinkmiller.Michael@epa.gov>  
**Subject:** Inauguration Week Security Email - for ORD Managed Locations To Send

Wayne, Rusty, Tim, Greg,

Below is an email that we would like your stand-alone division directors to send to the staff who work in those locations.

It has been cleared by OMS and can be sent out today. OMS will send out a note for DC, Cincinnati and RTP staff. Please let me know if you have any questions.

John

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#### PLEASE READ AND BE AWARE

Given the security concerns surrounding Inauguration Week (Jan 18-22), we are monitoring possible hazards and risks at [Modify for your site]

While we are not aware of any specific threat to EPA facilities at this time, there is a possibility that a protest will occur within [Modify for your site]. Therefore, we strongly urge you to work from home if at all possible this coming week.

However, if you must go into [Modify for your site] for a mission-critical reason (protection of research animals or property), it is important you are informed, vigilant, and take the following actions in the event of a civil disturbance and/or protest at our building.

- Notify your supervisor of your planned travel and notify them of your arrival and departure
- Employees will enter and exit the building through the rear entrance door only. [Modify for your site]
- Do not stand by windows or doors.
- Do not watch the protest. Continue on with your daily routine unless told otherwise.
- Do not interact with protesters and especially avoid confrontation.
- Do not eat lunch or take breaks outside in the presence of protesters.
- Do not visibly display your PIV Card while outside of EPA facilities.
- Avoid the use of government own vehicles
- Ensure visitors to our facilities are properly vetted and escorted at all times.
- Review the actions you would personally take in response to an emergency event.

If we receive more information, we will immediately inform you. The Federal Protective Service (FPS) and local police department will be involved, if necessary, to help maintain order.

If you are aware of any possible civil disturbances and/or protests that target EPA facilities, you should notify your supervisor and your local Security Representative [Insert Name and Email here] as soon as possible.